

# CACHE LAKE CAMP PLANNER



*On behalf of the W. D. Boyce Council and the Cache Lake Camp Committee,  
this packet contains the information, documents, and forms  
needed to have a successful trek to and from Cache Lake Camp.*

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***All adult attendees should read and review the Guidelines and Responsibilities and review the Camp Rules with your Scouts prior to attending camp.***

*Updated October 2025*

### 1. GENERAL ITEMS

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- Submit all payments and required documents to the council office on time.
  - o October 15 (Lottery Night) - \$250 deposit (fully refundable) and commitment form.
  - o December 1 - \$750 deposit to reserve the week (1 deposit per week), initial roster of participants, and online registration form.
  - o April 1 – \$1,500 balance, second/final roster of participants.
- Collect a Scouting America Annual Health Form and Medical Information for each participant.
- Discuss your travel plans with the unit before departing for camp. See details in the Unit Rules and Guidelines section.
- The W. D. Boyce Council Refund Policy is intended to cover emergencies beyond your control while protecting the council's pre-paid program expenses based on registration numbers.
  - The transfer of fees, without penalty, to another Scout or Scouter attending the same program may be requested.
  - All refund requests will be reviewed by the Volunteer Program Committee after the summer camp season. All such requests are subject to a 15% service charge. All program fees collected on-site are non-refundable.

### 2. CANADIAN AND U.S. CUSTOMS REQUIREMENTS

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- Traveling to Canada: [www.cbsa.gc.ca](http://www.cbsa.gc.ca) / Returning to the U.S.: [www.dhs.gov](http://www.dhs.gov)
- Every time you enter the U.S. or Canada, you must stop at customs, if open. Entry is prohibited after business hours.
- Adults: Passports or passport cards, both for entering Canada and returning to the U.S.
- Youth: A notarized Travel Consent Form signed by both parents, along with a certified birth certificate and government-issued photo ID. Documents found at <https://wdboyce.org/cache-lake-camping-forms>.
- Canada requires duty to be paid on items transported and left at camp (does not include food to be consumed).
- U. S. Customs requires individuals and small groups to use the CBP ROAM app (available in app stores), CBP Kiosk located in the showroom at Handberg's Marina to enter returning traveler information. This must be done at Crane Lake.

\*Customs requirements are subject to change at any time, so leaders and parents should check the Canadian website if they have questions. A passport for each person entering Canada is always the best option. \*

### 3. TRAVEL / RESERVATIONS

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- Plan your route, plus rest/meal/gas and regrouping stops along the way.
- Arrange overnight accommodation on the way up and back (Required Scouting America Policy). Overnight bags are recommended.
- Line up drivers and follow the transportation rules in the Guide to Safe Scouting.
- Discuss the travel itinerary with all participants.
- If needed, reserve boats, motors, or barge services as far in advance as possible. See the *Service Providers* section for more details.
- Contact the Ranger and advise him of your arrival time and needs.

### 4. FOOD AND MENU FOR CAMP

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- Plan a menu for the week at camp and procure the food and supplies. Review the “Food Products allowed into Canada originating from United States” as defined by the Canadian government.
- Review the *Things You Need to Take* section of this document.
- Organize daily duty rosters.

### 5. USCG BOATING SAFETY REGULATIONS REQUIRE

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- PFDs for all passengers. Each person is to provide personal PFDs; there are no PFDs at camp.
- In each boat:
  - o A throwable life preserver or class 4 throwable cushion (provided by Cache Lake).
  - o A whistle and flashlight for signaling, a running light and front marker lights if used after dusk, and a 50-foot floating throwable rope (Unit provide).
  - o An anchor and a bail (provided by Cache Lake).



## UNIT RESPONSIBILITIES

### ***MANDATORY STANDARDS FOR EACH GROUP ATTENDING CACHE LAKE CAMP***

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**All units must meet the following requirements for attendance - No exceptions will be made!**

1. All participants (adult and youth) must be registered members of Scouting America.
2. All Adult participants must have current Safeguarding Youth Training.
3. All Scouts must be 12 years of age or older before they leave for camp.
  - Scouts 12 years of age must be accompanied by a parent or legal guardian.
4. Scouts 13 years of age and older can participate without a parent or guardian.
5. All Scouts are required to have attained the **rank of First Class**.
6. All Scouts are required to have attended at least one long-term camping experience prior to leaving for Cache Lake Camp.
7. Only Troops who have utilized **Ingersoll Scout Reservation** as their PRIMARY Summer Camp **at least once in the prior two years** will be invited to attend Cache Lake.
8. Units that attend Cache Lake are not eligible to enter the drawing the following year.
9. **Partner Troops** must be chosen from the council's List of Eligible Units.
10. **At least two adults must attend with each unit.** Adults must be approved by the Scout Executive.
11. A Scouting America Annual Health and Medical Record Form 680-001(parts A, B, and C) completed within one year is required for each participant – youth and adults.
12. At least one adult leader over 21 years of age must have a current certification in Wilderness First Aid and CPR and AED training.
13. An adult leader over 21 must keep a record of all first aid or medical treatment administered while in camp and must return completed document to the council service center. **See the *Tour Leader Obligations* section for more details.**
14. **All swimming at Cache Lake requires a life jacket** regardless of swimming ability, unless your unit has a certified American Red Cross Lifeguard. Proper Scouting America aquatic standards and practices are to be maintained. The Safe Swim Defense plan and Safety Afloat plan are to be followed.
15. Proper Scouting America standards for instruction, supervision, and training must be used in aquatics programs including use of boats and canoes. All aquatic facilities and equipment comply with all Scouting America, state, and U.S. Coast Guard regulations. The swimmers test and capsized craft procedures are to be conducted with every participant within 60 days prior to leaving for camp. Personal flotation devices (PFDs) must be worn properly by all people engaged in activity on the water and are used according to federal, state, and Scouting America regulations.
16. The buddy system must be used in aquatics, hiking, and canoeing activities.

17. A fireguard plan must be in effect. Fuel for camping purposes must be carried in spun aluminum bottles. Larger fuel quantities, (i.e., boat gas, kerosene, diesel fuel, etc.), must be carried in properly labeled approved containers, secured and transported in a ventilated area, not inside a vehicle.
18. The camp and grounds must be kept clean and free of hazards.
19. Guide to Safe Scouting rules must be followed by all, including the transportation guidelines during travel. Tobacco and alcohol use is not allowed and should be discussed with all adults prior to leaving. Abuse of this policy will not be tolerated.

#### ***BEST PRACTICES WHILE AT CACHE LAKE.***

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1. An adult member must be aware of unit members needing prescribed medication and monitor its administration.
2. The kitchen and dining hall must be kept clean, and all dishes and cutlery be cleaned, sanitized, and stored properly. **Tap water at camp is not potable.**
3. The refrigeration units must be kept clean, and all food removed at the end of your week. This includes non-disposables.
4. All garbage and refuse disposal meet Leave No Trace standards. Garbage bags containing ashes, cans and garbage must be returned to Crane Lake and disposed of properly.
5. All damaged, broken, or lost items must be reported to the Ranger. Arrangements for their repair or replacement are made by the unit. **The unit is financially responsible for the repair or replacement of equipment and boats and damage to buildings and structures.**
6. The camp is to be left in a clean and orderly manner, including the kitchen and dining hall, bunk house, showers, toilets, tool shed, and boat/fish house with all boats and other materials properly stored and secured. No garbage should be left in camp.
7. There is no public wi-fi within 50 miles of camp. The cell service at Sand Point is limited to registered guests only. We recommend Scouts should leave electronics at home or locked in travel vehicles.

*Meeting these standards ensures a safe and enjoyable camping experience, not only for your unit, but also for those who follow.*

## UNIT RULES AND GUIDELINES

*PLEASE READ AND REVIEW THIS SECTION CAREFULLY WITH ALL TRAVELERS.*

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### TOUR LEADER OBLIGATIONS

1. The Tour Leader must be an adult leader, over the age of 21, chosen by the group to be responsible for all permit applications, payments to the council office, completing Cache Lake Camp documents and all other paperwork required to attend camp. The assigned Tour Leader must be going to Cache Lake.
2. It is the responsibility of the Tour Leader to discuss all rules and requirements with all attendees prior to leaving for camp.
3. The Tour Leader (or representative, also a Cache Lake participant) must attend the spring Pre-Trek meeting.
4. At camp, the Tour Leader or another adult over 21 should be assigned to make entries in the Official Scouting America First Aid Log. All participant injuries/sicknesses/aid rendered must be entered. **Youth are not allowed to make these entries.** The adult making the entry is to sign the page after making the entry. If it becomes necessary to seek medical services in the U.S., you must have the completed medical form along with a photocopy of the front and back of the patient's insurance card and parental contact information, as care providers may require this information. This health log must be returned to the council service center immediately upon return from Cache Lake.
5. No more than the 36 people allowed in the camp in any given week.
6. The Tour Leader is responsible for all actions of the group while in camp and may be sanctioned for any group or individual act that endangers any person or property of the camp where Scouting America regulations and camp rules are not followed.
7. You will be provided with your Ranger's name and contact info. Advise your Ranger of your planned arrival time at Handberg's and discuss your boat usage plan to get to camp. The Rangers are very well acquainted with the area and are knowledgeable about moving units and gear to camp. Units have had problems – or gotten lost – getting to camp when not using the expertise of the Ranger.
8. **Contact the Service Providers** (see next section). The Tour Leader must arrange, if needed, to rent gear to meet your boat plan for your week at camp.
9. If you need help in the planning process, we suggest you contact Charlie Rodgers (Chairman - 309-389-3370) or Jim Layten (Co-Chairman – 309-275-4876) for assistance. You may also contact your assigned Ranger.
10. Check with previous Troops to see if paper products are needed. Some years there are 100+ rolls of toilet paper left behind. You will receive a list of camp units in the Pre-Trek meeting.

11. **Pack as light as possible.** Everything – food, equipment, people, and garbage, must travel approximately 10 miles across water, each way to camp and back.



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## ARRIVAL DAY

## SERVICE PROVIDERS

### Handberg's Marina

7123 Handberg Rd, Crane Lake, MN 55725  
The Sanborn Family – Jeff, Lori, John, and Scott  
Ph: (218) 993-2214  
Fax: (218) 993-2307  
Email: [info@handbergs.com](mailto:info@handbergs.com)  
Marine Radio channel 80

W. D. Boyce Council  
614 NE Madison Ave, Peoria IL 61613  
Ben Blumenberg  
Ph: (765) 438-0142  
Email:  
[ben.blumenberg@scouting.org](mailto:ben.blumenberg@scouting.org)

Your arrival destination at Crane Lake, Minnesota

- Eight 16' camp-owned Lund boats (with 15 HP Handberg's Marina-owned motors)
  - Capacity: 5 people or 825lbs (1,150lbs with persons, motor, and gear)
- Two 18' camp-owned boats (with 25 HP Sand Point Lodge-owned motors)
  - Capacity: 7 people or 1,050 lbs (2,031lbs, persons, motor, and gear)

- Boat motor rental
  - Barge service
  - Rental boats for fishing or water sports
  - Vehicle parking
  - Boat gas
  - City water
  - Scout T-shirts
  - Boat and motor sales and service
  - Contact from camp for personal and family emergencies via marine radio
  - General Store
  - Purchase trash bags
1. **Arrange for the renting of outboard motors** well in advance of the trip. There is a limited supply of motors available at Handberg's or Sand Point (see next service provider), as these must be secured from the resorts or boat dealers in the Crane Lake area. **If you reserve a certain number of motors, you will be charged for all of them**, even if you don't use all of them. Plan carefully and arrange for only the number of motors you will need. When you rent motors. **You are financially responsible for damage and repairs** to them, including scratches and prop dings. Please be careful with them; treat them as if they were your own. Check them over carefully and have an attendant note damage – including prop dings – before you leave for camp.
  2. **Contact Handberg's Marina one week prior to arrival.** They will need to know your estimated arrival time, **motor rental requirements for any of the 16' camp-owned boats without motors**, barge service (see below) and the number of vehicles you will be parking at the marina.
  3. Each boat is required to have the following safety equipment:
    - a. Horn or whistle
    - a. Fire extinguisher
    - b. Anchor
    - c. Throwable life preserver
    - d. Bailing Bucket
    - e. At least 1 paddle or oar

*The Cache Lake Camp Committee provides a fire extinguisher, throwable cushion and an oar for each boat located at Handberg's Marina (in a dock box next to the boats). A whistle and flashlight for signaling are required for each boat operator and proper sized PFD for all occupants in the boat.*

4. When parking at Handberg's, make sure your parked vehicles do not block the road, boat ramp or lodge drive. **You must arrive between 1:00pm. and 3:00pm.** The prior unit has

until 11:00am to depart Crane Lake. **No one is to be there between 11:00am and 1:00pm.**

5. **The Ranger will be at Handberg's to assist you out to camp.** A Handberg's dock hand will also assist. *Please be courteous to them, as they are doing their job; tipping is permissible.*
6. The Scout dock is located **to your right.** It is between their main docks and the public parking area. Unload all equipment to be transported to camp to the side of the Scout dock. **Please do not block the main boat-launching ramp area.**
7. The 18' boats with 25 HP motors will be at the Scout dock. The 16' boats are in the Scout parking area and will be set out by Handberg's.
8. Unload boats you have brought with you and **park the boats away from the loading ramp** and the refueling station. Boat parking is tight, and all the boats may not have dock space to tie up. Have the boats that are ready to travel move out into the bay and wait.
9. There is a \$15.00 fee for each vehicle parked at Handberg's for the week, but this amount may change. Please ask Handberg's for the current price. Park your vehicles as soon as possible. **Leave a set of keys** for each vehicle parked at Handberg's with the cashier. ( We recommend you have two sets of keys for after-hour and emergency use of your vehicle.) Vehicles with boat trailers may park for one week without fees.
10. **The Tour Leader should decide with Handberg's to run a tab** on the expenses for fuel, parking fees, garbage disposal and/or rental of motors. The Tour Leader must also decide with Sand Point Lodge to rent the two 25-horse motors on the 18-foot Lund camp boats, if you intend to use them.
11. Always be cautious in loading the boats – **do not overload them** – and make sure you have provided sufficient, safe transportation for all participants. Be very cautious exiting the inlet as there are many planes that take off and land at the U.S. Customs station located at Crane Lake. Airplanes should be given the right of way as the boats may be difficult for the pilot to see.
12. Handberg's offers a for-hire barge service to transport gear and food to and from camp, which can be useful if you feel you have excessive weight. They may ask you for one or two people to assist with the unloading of gear. You will be directed where to take your gear and food for loading, where you must load it. One or more adults are usually required to go with the barge.

### **Sand Point Lodge (Close to camp in Canada)**

**Unorganized Ontario, ON P0W 1H0, Canada**

**Doug or Cindy Hall**

**Ph: (218) 290-6854**

**Email [info@sandpointlodge.net](mailto:info@sandpointlodge.net)**

**Marine Radio Channel 14**

- Additional motor rental

- Boat gas
  - Canadian Outdoor Cards (Requires cash or check - **no credit cards**)
  - Canadian fishing license (Needed for adults, but not youth)
  - Bait (minnows and worms)
  - Contact from camp for personal and family emergencies via marine radio
  - Restaurant
  - Wi-fi – limited to resort guest use only. AT&T cell phones will work in the area, but there is no Verizon access
  - Patches, hats and other memorabilia are available
1. **Contact Sand Point Lodge** – well in advance of your trip to rent the two 25 HP motors for the 18’ boats.
  2. **If you intend to rent** either of the 18-foot camp-owned boats (with Sand Point-owned motors), please note:
    - a. To rent, you must contact Sand Point Lodge before arriving at Crane Lake. Rental fees will be paid directly to Sand Point Lodge **on Saturday prior to leaving Crane Lake**.
    - b. These motors are not to be removed from the boats for any reason by anyone but Sand Point Lodge personnel.
    - c. Use of these boats might mean that you would not need additional barge service (see next section) to get to camp, as **they have a capacity of 2,000 pounds each**.
    - d. In the event there is a problem with either of these motors, contact Sand Point Lodge and they will make repairs or replace the motor with a spare.
    - e. Gas is not provided. You will have to purchase the proper gas. The tanks will be full when you leave Handberg’s and must be refilled at Handberg’s when you depart.
    - f. Sand Point Lodge may also purchase some food items for the unit while you are at camp, if they are purchasing items for their needs. This requires as much advance notice as possible.

## CANADA FISHING REQUIREMENTS

- **Adult licenses** and outdoor cards can be purchased at Sand Point Lodge, but your fastest and easiest method is to visit [Ontario.ca/fishing](http://Ontario.ca/fishing), where you will be able to print your license immediately.
- **Youth fishing licenses** are not required. Youth under 18 years in an organized group of five or more need to always carry a Cache Lake Camp ID (given out at camp) and a photocopy of a government-issued photo ID while fishing. Only a passport card, a passport photo page, and a copy of an Illinois-issued photo ID is acceptable; **birth certificates, school IDs or other forms of ID are not acceptable**.
- **All minnows, worms and leeches used as bait must be purchased in Canada**, and proof of purchase must be carried on each boat while in Canada.

## YOUTH BOATING IN CANADA

**The Camp Maintenance Committee and the Council Representative have put the following regulations into effect for operating the motorboats while attending camp.**

- Under 13 years old – Cannot operate a motorboat.
- 13 years of age – Must always have an adult at least 21 years of age on board.
- 14 – 17 years of age – Must always have an adult at least 21 years of age in visual supervision of the boat (inside Bach Bay) and have a Boaters Safety Card.
- All aquatic activities must follow Safe Swim Defense and Safety Afloat guidelines.

## ADDITIONAL CANADIAN AND U.S. CUSTOMS NOTES

1. Any boat crossing into Canada, but not stopping at customs, is subject to a \$1,000 fine and removal from Canada. This is a felony! You may never be allowed to enter Canada again.
2. Customs takes all visitors on a **first-come-first served order** during their business hours. If you arrive when they are not available, just stay in your boats and wait patiently. Customs will instruct the leader on how they want the boats done. Each boat operator will be required to register with customs. **Note: The Tour Leader is the only person needing to exit the boat**, initially. Customs will release the group.
3. **When returning to the U. S. at any time during your week, you must check in at customs** via the CBP ROAM App on your phone or by using the kiosk in Handberg's showroom.
4. You will be required to **pay duty on materials and supplies that are to be left at camp**. You must declare any such items to the officer in charge at Canadian customs. Food for consumption is exempt from GST tax.
5. **Canada monitors Marine Radio Channel 14**

## TRAVELING WITH CHILDREN

**Each child is required to have a certified copy of their birth certificate and a state-issued photo ID in their possession. A passport or passport card meets both requirements. A state-issued ID card is necessary if a passport is not used.**

If an adult participant shares custody of a child who is also a group participant, the adult should carry copies of the legal custody documents. It is also recommended that they have a consent letter from the other custodial parent to take the child on a trip out of the country. Both parents' full names, addresses and telephone numbers should be included in the letter of consent.

Parents or guardians should arrive at the border in the same boat as their children.

Adults who are not the parents or guardians of youth group participants should have written permission from the parents or guardians to supervise the children. The letter of consent should include addresses and telephone numbers where the parents or guardian can be reached. CBSA officers watch for missing children and may ask detailed questions about the children who are travelling with you.

Download Scouting America's Activity Consent Form and Approval by Parents or Legal Guardian form 680-763 and have one completed for each youth participant [filestore.scouting.org/filestore/pdf/19-673.pdf](http://filestore.scouting.org/filestore/pdf/19-673.pdf).

#### BOATING FROM HANDBERG'S MARINA TO CAMP

1. **Be prepared to travel by boat to camp in foul weather** and rough waters. Keep your rain gear handy! In case the water is not navigable, the unit can stay at the local church at Crane Lake. Ask Handberg's Marina for contact information.
2. **Follow the Ranger single file.** The route is straight north from Handberg's and to the right side of Baylis Island and Indian Island then into King Williams Narrows. There are red channel markers next to Baylis Island and Indian Island before entering the narrows, where you will then pass to the right of the sign for Voyager National Park. **You should study a map ahead of time or ask for help** with this, in advance of your trip. The narrows can be dangerous if there is a lot of traffic. Be courteous. It is advisable to have a map to guide the leader through the waters.
3. Upon exiting the narrows, go directly to the Canadian Customs check-in station; this is to your right and across the channel, but to the left side of the island in Portage Bay. **All persons and all boats must go to Canadian customs (if open) prior to going to camp.** This is where your identification papers may need to be shown for each youth. Tie up two boats at a time, with only the captain (adult operator) exiting, unless instructed otherwise by customs agents.
4. Leaving customs, head toward the large tower located on the hill above the opposite shore until you can see through the channel to the right (Harrison Narrows), bear right and go through Harrison Narrows, then turn slightly to the right (NE) towards Sand Point Lodge.
5. The tour leader should **stop at Sand Point Lodge** to pick up camp keys (if advised to do so), and arrange to run a tab for licenses, motors, gas, food, etc., during the week. **Only the leader's boat should dock to make these arrangements;** all others should proceed to camp.
6. Adults wishing to return to Sand Point Lodge during the week should do so in small groups, so you do not disturb their customers. Please dock only one or two boats at a time, leaving space for other customers, with enough space to prevent them from hitting each other.

7. When you leave Sand Point Lodge, head east and go around the left side of the island. Go through the opening between the island (large rock with trees and cabins) on your right and the shore on your left. **Do not go through on the right side of the island, to avoid sand bars and rocks there.** Stay to the right of center when going through the opening to avoid the private markers and cabin docks on your left. When safely past the opening a few hundred feet, turn left (east) and head toward the opening to Bach Bay, which is approximately ½ mile ahead on your right.
8. Be careful going through the opening into Bach Bay. Enter between the right side of the rock in the middle and the bank on your right. Keep in mind that the opening is shallow and narrow. The large rock in the center of the opening may or may not be visible but usually has a marker attached to it. **Do not enter the bay on the left side of the rock in the middle as it is very shallow.** Boats and motors have been damaged there as the rock in the middle is a continuation of the rocky shoreline to the left.
9. Upon arriving at the camp, you will notice there are three sets of docks to tie up your boats. There is one reserved boat parking space on your left, for the Ranger. Please respect this and **do not use this space during** your stay at camp. The camp Ranger has their own agenda for the week's activities and needs the space at the dock to tie his boat without interfering with the unit.

## MEDICAL EMERGENCIES

**Sand Point Lodge is the contact point for medical emergencies during your stay at camp.**

### Sand Point Lodge

Doug or Cindy

Ph: (218) 290-6854

Marine Radio Channel 14

### If unavailable, contact Handberg's Marina

Jeff, Lori, John, or Scott

Ph: (218) 993-2214

Marine Radio Channel 80

**\*After 8pm these radio stations may not be monitored. Other radio operators in the area will use their landline to call 911 (Crane Lake Fire and Rescue)**

***The nearest medical services are at Cook Hospital, Cook Minnesota. More serious injuries may require transportation to Essentia Health-Virginia, or St. Luke's Regional Hospital and Trauma Center in Duluth.***

### Cook Hospital with ER (Level 4 Trauma)

10 5th St SE, Cook, MN 55723

Ph: (218) 666-5945

47 Miles (1 hour drive) from Handberg's Marina

### St. Luke's Regional Hospital with Trauma Center (Level 2 Trauma)

1012 E 2nd St, Duluth, MN 55805

(218) 249-5616

138 Miles (2.5-hour drive) from Handberg's Marina

### Essentia Health-Virginia Hospital with ER (Level 4 Trauma)

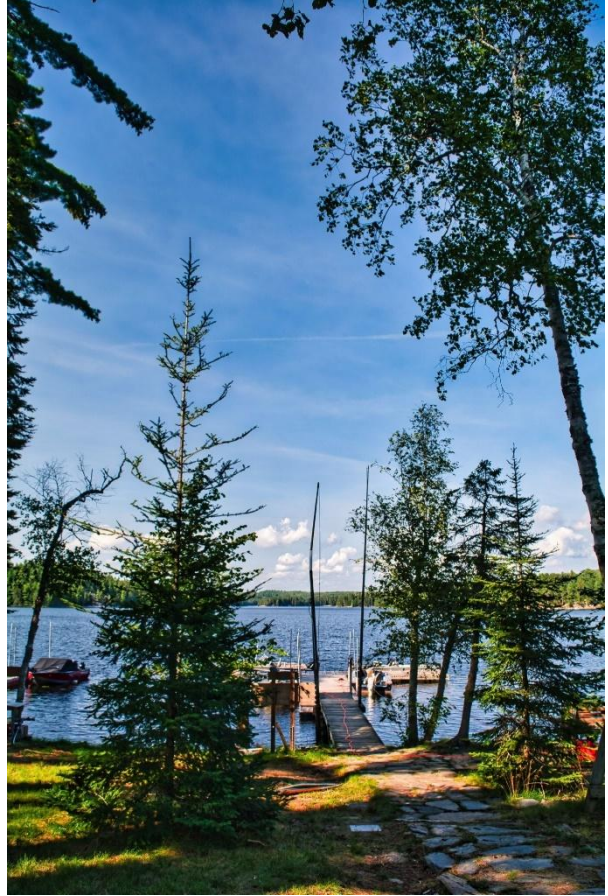
901 9th St N, Virginia, MN 55792

(218) 741-3340

51 Miles (1 hour 15-minute drive) from Handberg's Marina

## CAMP RULES

1. The Ranger will check you into the camp. He is a representative of the W. D. Boyce Council and the Cache Lake Camp Committee. These men are there to assist in the functioning of camp and its equipment and guide you safely to and from camp.
2. The Ranger will inform you of the current situation pertaining to campfires and hazards in the area. He will inform you of the rules and conditions of using the camp and the condition the camp must be in when you leave.
3. Do not burn the wood from the woodshed for campfires. The wood is for use in the stove in the bunkhouse. Wood from the forest should be gathered for campfires.
4. **The dining hall includes a fully equipped kitchen** with all the cooking pots and pans, utensils, silverware, plates, cups, and glasses necessary with a seating capacity of 36 people. There are three refrigerators in the dining hall and a refrigerator and small chest freezer in the boathouse fish cleaning room. There is a 10-burner double oven stove. A one gallon can opener is mounted on the front of the pass-through counter for opening large cans.



The bunkhouse has beds for the sleeping of **up to 36 people – the maximum allowed**. The use of tents is not allowed on the property. **No sleeping allowed in the boat house, dining hall or the tool shed.**

5. There will be **no alcohol or tobacco** products in or around camp, while attending camp as a Scouting unit. This is a national Scouting America rule and will be strictly enforced. Violators will be banned from attending Cache Lake Camp.
6. There will be **NO** dumping of garbage or food of any kind in the woods or into the lake. **Absolutely no buried garbage.**
7. There are power lines, drain tiles, water lines and gas lines located throughout the camp. So, **do not dig – for any reason** – in and around the camp, unless you have prior permission from Charlie Rodgers or Jim Layten to do so. Use Dutch ovens around the fire pit only. No planting of trees or shrubs is permitted.

8. **There are canoe paddles and oars for the boats in camp.** There are 12 canoes, five row boats, five sailboats (from 10' to 16'), and nine kayaks in camp. These boats can be used during your stay and must be properly **cleaned and stored at the camp before you leave** at the end of the week.
9. **Do not remove or rearrange the rocks** on the retaining wall on the beach. The Rangers will monitor this during your stay at camp. Units may add to the wall to the east and west of the docks. Rocks that have slipped down from the bank should be placed back up on the wall.
10. **Do not rearrange the bunks in the bunkhouse** for any reason without permission from the ranger. The bunkhouse is for sleeping, not for Scout games and activities unless supervised directly by adults.
11. **The dining hall is there for the Scouts.** Games, study, work and Scout activities are to be conducted there. There are now three closed-in rooms with seating for separate activities.
12. **Do not drink the lake water or from the water in the storage tank unless** it is boiled for at least five minutes. **Filters will not purify the water.** Do not attempt to treat the water in the water tank. Chemicals kill the bacteria in the septic tank and field.
13. **Drinking water is available at Handberg's and Sand Point Lodge.** Containers are provided and in the dining hall. **Please sanitize the drinking water jugs** with 1 teaspoon of Clorox in a gallon of water, swish the solution in each of the empty jugs, then allow them to air dry before refilling.
14. **Please use no more than one (1) tank of water in a 24-hour period. The rules must be followed to make sure the septic system functions properly.** Using the camp outhouses, and swimming in lieu of showers, will lessen the amount of water usage per day. The shower water is the same as the lake water.
15. The septic system will flood during heavy periods of rain. **Use of the indoor shower, plumbing and sinks may be restricted by the Ranger.**
16. The camp is there for the use of all Scouts. Remember that you are trusted to use the equipment properly, safely and with proper respect as not to damage or abuse it. **Units may be required to pay for damages or will not be allowed to attend camp in the future, if negligence is identified.** If damage occurs, inform the ranger immediately.
17. **The Ranger cabin and its immediate area is off limits to the units** attending camp. Please respect the privacy of the Ranger during your stay at camp by staying away from this cabin unless you need his help. Please knock at the door and get permission to enter prior to going into the Ranger cabin.
18. **A list of tasks for service projects** will be provided by the Ranger that can be performed as service hours during your stay at camp. Do not undertake other projects without prior approval from the camp ranger.

19. **The use of the emergency generator during power outages is to be limited** to keeping the refrigerators and freezers at proper temperature and providing electrical power for lighting during meal preparation and cleanup. **It is not large enough to handle all lighting and fans and is not to be operated continuously.** The Ranger will monitor the operation of the generator and determine when it should be shut down during an extended outage. The Generac Generator will automatically start when an outage occurs. The Ranger will determine the runtime for extended outages.
20. **There are fire regulations that must be upheld due to forest fire hazards and planes flying in the area.** These are posted in the dining hall and on the side of the Ranger cabin. Remember the campfire and the burning of garbage creates smoke that causes visibility problems for pilots. A fire in the wood burning stove and fireplace is permissible at any time as needed for comfort.
21. Please respect the tool shed and the many tools stored by **keeping the tool shed locked.** Assign a Quartermaster to issue the tools to the unit members as needed. The Quartermaster should check out and receive the hand tools and inspect them each time they are returned to make sure there is no damage. The Camp Maintenance Committee requests that you keep a list of tools checked out and returned and present this list to the Ranger when checking out of camp. Report any tools that are broken or needing repair to the Ranger as soon as possible. **Power hand tools are restricted to adult use only.**
22. The hummingbird feeder located outside the dining hall window may need to be refilled during your stay at camp. To do so, put three cups of water with 1 ½ cups of sugar into a clean pan; boil and stir the mixture until the sugar is completely dissolved. Cool the mixture to room temperature and pour it into the feeder. **Do not use any kind of food coloring as this is poisonous to hummingbirds.** Commercially prepared food is acceptable to use.
23. Raising and lowering the flags is the daily responsibility of the unit. You may use a special U.S. commemorative flag that you provide if you wish. Remember, you are in Canada, so the Canadian flag is to be raised on the tallest pole and always raised first. Flags are in the dining hall.
24. The **Swim Flag must only be displayed while swimmers are in the water.** Please use this flag as we are not the only boaters in the bay. Boat operators may not see a swimmer until it is too late.
25. There are to be **no troop signs, labels, totems, or structures left at camp,** unless you receive prior approval from the camp co-chairmen. You may use them while in camp, but you must take them when you leave. Lumber in camp is there for emergency repairs, and not for Scout use unless a specific project has been assigned on the service project list.
26. **Do not write or draw** pictures on the walls, ceilings, cabinets, rafters, floors, mattresses or any other surface or place in the camp. This is destruction of camp property, and you will be asked to repair, or pay for the repair of, any such damage.

27. Fish remains only (not food from the dining hall), can either be taken to the large white colored rock to the left of the camp docks, or to the rock at the other end of the bay. It is easy to use a rowboat or canoe to get to the large rock. Bald eagles come there to eat the remains. Do not dump the remains into the lake or bury them.
28. Lawn care is the responsibility of each unit that attends camp. An 18 or older should mow the grass during your week at camp, if it is needed. Check with the Ranger before mowing. The mowers are properly maintained, but you should check the oil level prior to using them. **Do not expand the camp area with the mowers.** Mow only the seeded areas and not behind the Ranger Cabin or out houses. A 2.5-gallon gas can is available in camp for mower gas and the water pump. **The unit occupying camp needs to purchase gas at Sand Point Lodge to replace the gas used before leaving Saturday.**
29. **Do not climb on the roof** of any building for any reason.
30. **Do not climb onto the rafters** of the dining hall or bunkhouse or remove the wire barricade between the sections of the bunkhouse rafters.

### **Before departing camp**

1. **Prepare to take all unused food with you.** It is permissible to leave spices, salt, pepper, paper products, etc. Each unit is to provide the necessary food for their stay and no more.
2. **Evaluate the travel boats;** they are to be washed out and free of trash, gas or oil spills before returning to Crane Lake, and then checked again at Handberg's. A fire extinguisher, oar and throwable cushion stay with each boat and must be returned to Handberg's. Contact the Ranger if there is a problem with the fire extinguisher.
3. **Take care of the camp boats.** These are to be left clean and stacked with sails, oars and paddles stored properly. Check with the Ranger if you have questions.
4. **Leave the buildings better than you found them.** The bunkhouse and dining hall are to be swept out and mopped. **The refrigerators and freezer are to be properly cleaned prior to leaving camp at the end of your week.** The tool shed and boathouse are to be swept out and arranged orderly. The fish-cleaning house is to be cleaned thoroughly – scrubbed then sanitized with 1 tablespoon of bleach per gallon of water rinsing all surfaces and the floor.
5. **The Ranger will inspect and approve the camp** prior to your unit leaving. Leave the camp keys with the Ranger. If no Ranger is present, lock all buildings and take the keys to Sand Point Lodge.
6. **Transport all garbage that is not burned – along with the ashes from the burning barrel back to Crane Lake.** You may take the garbage home with you or pay a nominal fee (\$2.25 per bag at Handberg's) for disposal. They have colored bags available for your purchase on your way into camp. The Camp Ranger will count and record the number of trash bags you haul out; you must report that same number to Handberg's, even if you are taking the trash with you.

7. Please **review your bill carefully** at Sand Point Lodge and Handberg's Marina. Make sure all items you are responsible for are on the bill. Pay any outstanding Sand Point Lodge bill on Friday; you will pay the Handberg's bill on Saturday, at departure.

## SIDE TRIPS

1. Each unit will have the opportunity to take side trips. Some of these are the Vermillion River Gorge, the Vince Shute Wildlife Sanctuary (Black bear); the site of the old camp in Brown's bay, canoeing and camping out in the many camp sites in Voyager National Park or David Lake, visiting Kettle Falls, etc. These take some additional planning but are very interesting and can be worked into the schedule quite easily. **Canadian camping passes for camping overnight outside our bay can be obtained through Sand Point Lodge. They will need a couple of days to arrange this.**
2. The **tour leader should be sure to know the water route from Crane Lake to camp** and the location of Canadian customs. The Rangers are all very familiar with the route and are there to assist you.
3. A Scouting America Flying Plan Checklist Form 680-672 and Activity Consent Form 680-673 must be signed by the parents of youth if the group intends to take an airplane flight while on the trip. Contact Sand Point Lodge for current flight information and to arrange this service well in advance of your arrival.

## CONDUCTING THE MILE SWIM AT CACHE LAKE

Completing the mile swim at Cache Lake can be a once in a lifetime adventure, maintaining a safe environment is our number one priority. The following procedure must be followed to attempt the mile swim at Cache Lake.

### 1. Pre-Event Planning

#### a. **Mile Swim Course:**

The only approved location to conduct the mile swim is within Bach Bay, from the opening of the bay back to the camp dock.

#### b. **Communication & Notifications:**

Inform the Camp Ranger and your health officer of the day and time you wish to complete the mile swim.

#### c. **Weather Monitoring:**

Monitor weather forecast and have an evacuation plan ready in case of lightning, high winds, or unsafe water temperatures. Note, the swim may take up to an hour or longer to complete, depending on the swimmer.

### 2. Supervision & Staffing

#### a. **Qualified Supervision:**

Ensure a **BSA Aquatics Instructor** or **certified lifeguard** is present and on the water during the swim.

b. **Rescue Personnel:**

A rowboat must escort each swimmer or buddy pair. Each rowboat must have two people on board, one skilled in operating the boat, one there to perform an assist or rescue. The boat must follow along with each swimmer. The Aquatics Supervision Manual recommends one boat per swimmer but does allow for buddy pairs. Buddy pairs should be similar in ability and speed.

c. **Safety Ratio:**

Maintain a **1:5 ratio** of lifeguards/rescuers to swimmers. Adjust based on visibility and swimmer experience.

**3. Participant Requirements**

a. **Swimmer Classification:**

All participants must pass the **BSA Swimmer Test** prior to the event.

b. **Pre-Swim Training:**

Offer progressive swimming training during camp sessions or unit meetings. Include distance swims and water safety.

c. **Health Screening:**

Conduct a basic health check—review medical forms and confirm physical readiness.

**4. Course Setup**

a. **Marked Course:**

Use **buoys, flags, or floating markers** to define the 1-mile route and communicate to other boaters that there are swimmers in the water. Ensure visibility from shore and rescue craft.

b. **Start/Finish Points:**

Begin the swim at the entrance to Bach Bay, and complete at the **main dock**.

**5. Safety Equipment**

a. **Rescue Boats/Kayaks:**

Equip each with:

- i. Throw bags
- ii. Rescue tubes
- iii. First aid kits

b. **Communication:**

Use **two-way radios** or cell phones for coordination between shore and watercraft.

c. **First Aid Station:**

Set up a station near the swimming area with **CPR-trained personnel** and have access to an **AED**.

DEPARTURE DAY

On Saturday, your unit must plan to arrive, unload, and depart from Handberg's by 11:00am. The unit arriving should plan to arrive after 1pm.

**Under no circumstances should both units be at Handberg's at the same time.** Saturday is the busiest day of the week, and Handberg's has requested that we not be there during the lunch hours, **11am to 1pm.**

## US-CBP REPORTING

### RETURNING TO HANDBERG'S MARINA

1. For the group's departure on Saturday morning, use your CBP Roam app or the CBP Kiosk at Hamberg's Marina.
2. **Motor slowly** into the bay at Handberg's around the docks and ramp. There are large rocks in our dock area.
3. Park the boats at the docks so that you **do not block other people's access to the docks.** You may have to do this a couple of boats at a time.
4. Unload the boats and place the gear by the Scout dock. Move the boats back to the storage area to the east of our dock. Handberg's will inform you which boats to leave out.
5. Put the colored garbage bags on the bare spot to the right of the main boat ramp. See the staff at Handberg's to report the number of bags you have.
6. **Clean all items from the boats** and place it into the garbage can.
7. Retrieve your vehicles one or two at a time and load them **without blocking the dock or drive.**
8. Load the boats you brought with you and pull them away from the dock and drive.
9. **Check out at Handberg's Marina** by paying for the tab for gasoline, motors, barge and garbage brought from camp. **Make sure all expenses incurred have been added to your bill** before leaving.
10. Remember that Handberg's Marina is there to assist you. Be courteous and respectful of their property.

## THINGS YOU NEED TO BRING TO CAMP

- Enough food for all meals for your week at camp.
- Tip: Paper products like plates, bowls, cups make cleaning up a lot easier and keeps you from doing a lot of dishes.
- Plastic drinking cups to label so each person has a cold drink cup for the week – saves on washing glasses. Drinking water (from Sand Point). There are jugs at camp to fill at Sand Point Lodge as needed.
- Paper towels for use in the kitchen. There are towels furnished for the fish house and shower house, but you need to bring one roll of towels for every two people for use in the kitchen.
- Toilet paper is not provided. Allow for one roll per person for the week, please!
- Dish soap, hand soap for the kitchen and bath house, Clorox.
- Cooking oil, butter, margarine, fish breading, spices, sugar, flour, cake mixes, cookies, snacks. Charcoal and lighter fluid. Coffee and drink mixes.
- Ice for your coolers; leave it bagged so you have ice for cold drinks at camp.
- Dutch ovens if you plan to use them.
- Garbage bags and colored disposal bags you purchased at Handberg's.
- Bed rolls – either twin sheets and blankets or sleeping bags. Pillows, towels, and toiletries.
- Tents if you are camping away from base camp as there are none in camp.
- Life jackets and boating equipment as outlined in the Unit Rules and Guidelines section.

## WHAT IS THERE TO USE?

- A fully furnished kitchen with: Pots, skillets, baking pans, mixing bowls, deep fat fry pans, cake pans, cookie sheets, dishes, glasses, bowls, cups, knives, cutting boards, etc.
- Silverware, utensils, grill tools, grill gloves, mixer, microwave, toasters, coffee maker, dish towels, hot pads, two 7-gallon coolers, two 5-gallon coolers, and locking totes for dry food storage.
- A one-gallon commercial can opener and smaller can openers. A 4' commercial storage rack with four shelves for canned goods and supplies. Large charcoal grill off the back porch.
- Storage rack behind the tool shed for your coolers.
- Bunks and single bed frames with mattresses for 36 people. 10 on the porch, 12 in the West and East rooms, and 4 in the center room.
- A wood burning fireplace in the center room and a wood stove in the West bunk area.

## **A Hidden Gem of the W. D. Boyce Council: Cache Lake Camp**

Tucked away in the pristine wilderness of southwestern Ontario, Canada, lies one of the W. D. Boyce Council's best-kept secrets — Cache Lake Camp. Located on Bach Bay of Sand Point Lake, this remote camp is approximately 650 miles north of Peoria, Illinois. Access begins at Crane Lake, Minnesota, about 28 miles east of Orr, and concludes with an eight-mile boat ride across the water to camp.

The camp's origins date back to 1962, when a group of dedicated Scouters from the Corn Belt Council in Bloomington, Illinois built the original facility on Brown's Bay of Sand Point Lake, Minnesota. Conceived by J. N. Bach of Forrest, Illinois, the camp was designed to keep older Scouts engaged through high-adventure experiences in the great outdoors.

In the 1970s, following the merger of three Central Illinois councils, the camp became part of the W. D. Boyce Council. Around the same time, the leased land and surrounding area were transferred to the U.S. Department of the Interior for the creation of Voyageurs National Park.

To preserve the camp's legacy and expand its offerings, the Council signed a new lease with the Ontario Provincial Government in the early 1990s. The camp was relocated roughly 4.5 miles east, across the border into Canada, where a new and larger facility was built — now known as Cache Lake Camp.

Today, Cache Lake Camp features a variety of buildings and amenities. It includes a bunkhouse that sleeps up to 40 and can be divided into separate sleeping areas for co-ed use, a fully equipped dining hall, and a boat house with fish cleaning stations. Campers enjoy hot showers and electricity for refrigeration and lighting — a welcome comfort in the heart of the Northwoods.

Surrounded by natural beauty, the camp offers endless aquatic adventures. Scouts can enjoy boating, canoeing, fishing, swimming, sailing, water skiing, and much more. It's a true wilderness experience that continues to inspire Scouts and leaders alike.